



Position Available at Disability Voices United

POSITION: Outreach Specialist, Howard McBroom Fellow

SUMMARY: Disability Voices United (DVU), a California disability advocacy organization, is seeking a person with a passion for disability rights and self-determination to join its small but mighty staff as the Howard McBroom Fellow. We are seeking a person to co-lead our training programs and conduct outreach around the Self-Determination Program, supported decision-making, and other disability issues.

WHO WE ARE: Founded by the individuals who wrote and passed the Self-Determination Law in 2013, Disability Voices United is a California non-profit organization that advocates for choice, control and self-determination, meaningful outcomes that matter to us, and systems that are equitable and accountable to us. We value the lived experience of disabled people and their families.

DEADLINE TO APPLY: Open until filled.

HOW TO APPLY: Send a cover letter and resume to monica@dvunited.org.

Please note: Benefits counseling is available to incoming hires to evaluate the impact of employment on disability benefits and supports.

EMPLOYMENT TYPE: This is a part-time, non-exempt position, which means the employee will be eligible for overtime pay for hours worked in excess of 8 hours a day, 40 hours of work in each workweek, or on the 7th consecutive day of work. Any overtime hours will need to be approved in advance by their supervisor. The employee will be paid on a semi-monthly basis in accordance with the standard payroll practices of DVU and subject to all withholdings and deductions as required by law.

WORKING HOURS: The Outreach Specialist will work approximately 15 hours per week, with increased hours during busier times and with the approval of the supervisor. The times the employee will work will be determined by the supervisor, but hours will change depending upon scheduled trainings, activities and events, including evenings and weekends.

LOCATION: We are 100% remote. The organization is statewide, so staff may live anywhere in California and work from a home office. We are a small organization and will not be able to offer assistance with relocation. If you are not based in California and cannot relocate on your own, please do not apply.

FOR MORE INFORMATION: Contact monica@dvunited.org

Disability Voices United is an equal opportunity employer. We hire without regard to race, color, disability, national origin, religion, age, sex, gender, sexual orientation, gender identity, gender expression, medical condition, marital status, or any other protected characteristic.

JOB DESCRIPTION: Outreach Specialist

RATE OF PAY:

\$22.00 per hour with an increase to \$23 per hour after a 3-month probationary period.

BENEFITS:

Sick time, CalSavers retirement savings, cell phone stipend, and flexible scheduling opportunities. Benefits counseling is available to incoming hires to evaluate the impact of employment on disability benefits and supports.

The Outreach Specialist reports to the President.

ESSENTIAL JOB FUNCTIONS

- Provide the perspective of a Self-Determination Program participant at all trainings, outreach events and other activities
- Lead or co-lead SDP Connect monthly training programs, health care professional trainings, and SDM trainings
- Present at conferences, workshops, and community events to educate the public, policymakers, and community members on the Self-Determination Program (SDP), Supported Decision-Making (SDM), and healthcare access
- Advocate for the Self-Determination Program by educating the public, policymakers, and community members
- Identify and evaluate virtual and in-person community events, meetings, and conferences for potential staff participation and networking
- Engage with other organizations, community leaders, and institutions, particularly with self-advocate-led organizations, to advance DVU's advocacy goals to enhance our reach and effectiveness in advocating for people with disabilities
- Monitor and report on issues and trends affecting people with disabilities specifically focusing on communities of color and underserved communities
- Participate in statewide meetings, legislative hearings, task forces, and other policy meetings to move DVU's advocacy goals forward
- Collaborate with internal DVU teams on conferences, advocacy, outreach, and joint initiatives
- Attend weekly staff and team meetings
- Perform other duties as assigned

REQUIRED QUALIFICATIONS

- Advanced understanding of the Self-Determination Program, person-centered planning, budget and spending plan development, and the regional center system
- Knowledge of, or a strong willingness to learn about supported decision-making
- Commitment to ongoing learning to stay up-to-date with changes in the SDP and policies.
- Travel 10-20% of the time with means of reliable transportation.
- Excellent communication skills, both written and verbal
- Comfortable with public speaking
- Very good organizational skills and attention to detail
- Ability to take direction and work independently

- Strong interpersonal skills and the ability to work effectively with team members and program participants

PREFERRED QUALIFICATIONS

- Individual with lived experience as a person with a disability and strongly prefer that the individual is a participant in the SDP
- Experience working or volunteering with a disability or advocacy organization
- Proficient in Google Workspace including Drive, Gmail, Google Meet, Docs, Sheets, and Forms
- Willingness to learn and adapt to new tasks and responsibilities